



THE COTTONWOOD SCHOOL — OF CIVICS AND SCIENCE —

Community Comments

- Answered questions related to location and time of April fundraising event
- Discussion of April fundraising party:
 - Need Karaoke equipment
 - How to advertise? Raising awareness
 - Can we charge for alcohol? Believe license gives ability to sell
 - Will be qualified server
 - Lisa will help MC
 - Decorations? Need help, will put call out
 - Photo Booth?
 - Turn classrooms into “after party” private karaoke rooms? Would need extra equipment
 - Have raised \$13,000 before party

Consent Agenda Vote - Minutes and incidental board items

- Minutes from last month not up until recently, so no vote
- Joe Root wants to relinquish secretarial duties for personal reasons, but will remain on board; he is willing to continue with vice presidential duties as needed; discussed ability to bring in new board member if necessary

Monthly financial report

- School currently has \$450,000 in cash
- \$170,000 in AR
- PNL Feb \$15,000 net income
- Should close year with \$32,000 net income
- Budget \$85,000, under budget for net income
- Income projected over budget by \$52,000
- Expenses projected over budget by \$104,000
- Difference due to increases in salaries, repairs and maintenance
- Have collected 67% of field work and 52% of overnight fees
- Original budget based on auction; some fundraising expenses may go down
- Joe motions to approve financial report as submitted; motion passes

Governance committee

- Still need to meet with Amanda about review
- Reviewing current policies: Jeff B (a parent), is doing this, will hopefully have draft by next meeting
- Revisiting administration structure: still need to meet with Amanda; before next school year
- Teacher pay scale; review PPS and other schools; Amanda will give other charter schools info, have by end of school year
- Update bylaws, Joe should have something for next meeting

Executive director update

- Enrollment 1 student short of completely full; should be completely full next year, have waitlist
- 7th and 8th grade went to Portland Mercado, and installed their exhibit
- State testing beginning soon

Friends

- Some people interested in helping out with fundraiser
- Possible school campout
- Auction (in future years): 4th grade doing it, 5th grade mentoring it

Sarah's book

- Raffle off for people who donate to "give" campaign?
- Getting the word out

Board/staff event

- At emery
- Need donations
- May 18th
- More board/staff conversations at event
- Event from 2-4
- Room reserved 1-6?

Diversity issues

- Kindergarten class is more diverse
- Legality of diverse candidates in lottery being given higher priority
- Multi-year plan in regards to diversity; possibly starting with making staff more diverse, more diversity training for staff
- Paying attention to different types of diversity
- How to keep diverse families at school
- Things that keep our school not diverse: location, no lunch program

Facilities

- 80% of playground done
- \$18,000 in budget; spent \$17,981
- Saved \$1500 in scooping chips ourselves
- Get kids to make thank you cards
- only piece not completed is slide; will be completed in summer; asking for \$1500; raise at fundraiser?

- Where to put slide? Must be touching ground. Possibly tear out retaining wall and rebuild it; attach to climbing rock (no 6 ft falling radius)
- Slide already purchased
- Need to figure out summer teacher wish list
 - Tie into fundraiser? Show people wish lists with prices. Possible next year idea.
 - Is wish list just facilities? Or can it also include curriculum things?

Updating fieldwork coordinator position

- Amanda asked mission and community committee how to build on work done so far
- One idea was we could provide support for her while keeping her fieldwork coordinator; board could give her start up funds, lets her create groundwork, get grants, etc; raise profile of school; train people in other schools
- Discussed legal issues
- Joe stated that he believed a contract would a good idea
- Joe motions for board to approve \$5,000 and \$1,000 for contract attorney; motion passes
- Cottonwood fieldwork professional development initiative
- Mid year review of financial implications to the school

Next meeting: May 3rd at school, 6:00pm, community board meeting

Board member spotlight: Jeff Slinger, has been on board for 3 years