

Attendance: Amanda, Heidi, Nicki, Nels, Dave, Dan, Jeff, Susan, Bruce

Absent: Chris, Laura, Eddie

No community comments.

Motion to approve Jan. 2019 minutes (Heidi) seconded (Nicki) -- unanimously approved

Bruce shares the financials from December 2018. We reduced the estimated fundraising income by \$20k - more in line with current expectations. Payroll/PERS were over-projections, we have a "credit". Nicki moves to approve the December report, seconded by Dave -- unanimously approved

Amanda presents the Executive Director report - open house was a success, but Amanda requests board members to be present. February 13th observation and ODE site visit 9-11am -- several board members will be in attendance. Working on diversity, equity, and inclusion practices and reaching out to local organizations as a resource. Teachers/staff had visits at other Place-based schools (Sunnyside, MLC, and Emerson) - validating the work here at CSCS, and also some good networking with other teachers. Susan talked about the Chromebooks and the activity audit of 4th/5th grade student accounts -- revisit security and expectations with @thecottonwoodschool accounts.

FOCSCS update -- no report. Discussion about sending a delegate to attend meetings

Jeff reports on new facility. Discusses architectural structure, looking at the vision for the planning - multi-story. Potentially a great site for partnering with local community business (increased fundraising), increase parking, Multnomah Arts Center, Gabriel Park. Negative - potentially not enough room for all classrooms to be contained, exterior portable structures for a middle school solution. Ideally - move in 18 months - Jeff shares vision for this. Building might be zoned for same use as church, possibly an easy transfer for CSCS. Jeff is putting together a budget of necessary move in costs [forever coined as the "Slinger Fluff & Buff"]. There needs to be an asbestos/abatement assessment -- this will be in the due diligence period (hazmat assessment) -- recommends that owner will be asked to cover these costs. (asking price = \$1.7m). Would the church (seller) be willing to take on some financing? Sarah asks if 18 months is adequate -- Jeff replies that it depends - if there are upgrades required it might take us beyond. The discussion moves on to cash reserves and

more details -- Nicki suggests to table until Facility Committee (and other interested parties) can meet --

2/14/19 @ 4pm).

Sarah reports on curriculum dissemination. Halfway point of the project - outreach, communication, create materials, develop contracts, craft custom trainings. Shares report includes contacts, PD workshop, options, session examples, defining PBE. Three partnering schools: McKenzie River School, Mosier Community School, Gardner Schools. Systemic barriers in place that make it difficult for schools to adopt -- educational reform. Sarah's next step with the schools will be to offer recommendations post-workshop dates.

Nicki moves to adopt the Code of Conduct and Whistleblower Policy - Heidi seconds -- unanimously passes.

Nicki moves to adopt the fourth restated and amended bylaws of the cottonwood school of civics and science - Heidi seconds -- unanimously passes

Nicki shares the board goals draft (developed at the retreat):

1. Work with school administration to define the school's measure of academic excellence
2. Conduct the ED annual evaluation and goal setting
3. Develop and execute a 2019 marketing plan
4. Executes board training with equity, financials, ethics
5. Support facility maintenance
6. Facility search committee
7. Develop strategy for enrollment growth
8. Execute a fundraising strategy
9. Conduct a review of all school policies
10. Support ED in evaluation in school structure

February 13 -- ODE and Board site visit. Please plan on coming in the morning from 8:20 for coffee and start observations in classrooms at 8:30 (it will be informal, all classrooms open) then join ODE to talk, 9:30-10:30. ODE will be visiting classrooms at 10:30 and the board members can stick around for more observations or head out at 10:30.

Committees: Governance & Finance (Nels*, Dan, Eddie), Facility (Jeff*, Dave), Academic Excellence/Mission Heidi*, Nicki), Development (Chris*, Laura) ***chair**

Next meeting: March 7 @ 6pm