

**Attendance:** Heidi, Nicki, Dave, Eddie, Chris

**Absent:** Nels, Laura, Dan, Jeff

Nicki shares out that there are recruitment needs for board service for November elections -- how can we find members? Legal, HR, PR, finance, real estate, diversity -- need a representation of our community population

Community comments - none

Approval of April minutes -- Heidi makes motion to approve minutes, Dave seconds; unanimously passes

Eddie shares March financials (\$58k in the black projected for end of year). State school funding is up, fundraising is down. Under budget by \$20K. "Good month. Nothing strange or weird". Overnight trips are at 81% (6th), 78% (7th), and 62% (8th); fees Nicki moves to approve financial report, seconded by Eddie. Unanimously approved

Amanda shares the Executive Director report. Jenny and Amanda have taken over enrollment from Karen. Collected over 200# of trash with SOLVE; interviewing Kinder teacher candidate, candidates taught lesson, offer is going to be made -- great applicants. May 7th (3:15pm) is art show -- Sean Becker Realty. Scheduling drama program for next year. Nicki asks about last day of school -- earlier than last year? Susan shares out about teacher observations, and focus is on community discipline plan. Amanda shares about protest and how she was able to communicate with community, and the role of police (helpful), and staff helping connect students to families for pick-up. Sarah shares out PBE symposium **May 30th, 6-7:30pm** -- goal is to make this a yearly event and expand to regional partner schools.

Nicki shares out FOCSCS for Carolyn. The group would like to pull away from auction; focus on community fundraising, arts park run, yearbook, and teacher appreciation. Carolyn will continue her service with FOCSCS next year. Discussion on how to increase family involvement -- Chris suggests a *Current Families* tab on the website. Demo of website at back to school night.

Facilities Committee update shared by Amanda.. Financial advisor suggests bond amount (\$2.3 million), projected costs of moving into a new building to increase enrollment (up to 280) -- (\$5 million if

enrollment increases). How to add 80 more students to school -- staff/teachers have met and brainstormed ideas (K-8 is preferred). Looking at the idea of building versus renovating. Next facilities meeting at 6pm on May 7th to consider an offer on the church property. Time to start moving forward with creative solutions. Boundary has to remain within Portland public school district.

Heidi shares out Academics & Mission -- Nicki and Heidi met for an initial meeting to go over goals and objectives for this committee. Next steps identified: Asking for representation from the administration and a teacher to collaborate with committee on a monthly basis (via virtual meetup, phone, or face-to-face); Looking at previous and current data (standardized testing); Work with school administration to define academic excellence; Create a teacher survey (see Google form) -- goal: ready to report by June meeting; Consider: student/parent survey regarding academics and needs; How to increase community involvement?? Kathy has shared her concerns that parent involvement is low (reported in Apr minutes) - classes cancel field study trips -- how can we increase the awareness of this issue and how it relates to academics at CSCS?; Alternate (qualitative) data collection: alumni check-in? This committee will use shared Google Drive (CSCS Board 2019 > Academic Excellence Committee) to keep all docs/minutes/surveys

Eddie shares out Governance & Finance. Request for proposal from Pauly Rogers -- suggests that we renegotiate auditor list and servicer. Nicki shares out that there will be a simplified form for the financials, and that Eddie will help to do a board training on reading the financial statement. Amanda shares that board is out of compliance with OSBA trainings.

Chris shares out for Marketing -- lots of CSCS in the news -- Chris has made a new section of the CSCS website dedicated to sharing the news. Some recent projects (thanks Laura!): Ken Jones of KBOO came to Emily's class to teach about podcasts and then invited students to the studio; The neighborhood association, **SWNI**, picked up Laura's press release on the SOLVE Youth Group of 2019 award, and published it in the April print and online editions; The **SW Community Connection** reporter Bill Gallagher came to the school for the cleanup and SOLVE award story last Friday.; and Laura contacted **MiddleWeb** and has two reviewers who plan to review Sarah's book, and they have invited Sarah to write a column in May -- woohoo!! Chris also shares out that he is working to streamline the website -- his company has offered to do an audit (no charge) of the site, and they were able to identify some minor tech issues. Chris shares out the "Current Families" section of the website -- how do we direct families here?? Discussion on how to promote this and the importance of having a "one-stop-shop" for

Cottonwood School of Civics & Sciences

Board meeting 6-8pm

May 2, 2019

parents. Chris set-up a Google Drive for all of our board documentation -- makes it much more efficient to organize, share, and maintain integrity over the long term of the board