

Attendance: Heidi M., Nicki S., Jeff S., Chris B., Dave R., Nels H., Eddie F., Bruce T., Amanda M., Susan H.

Board members absent: Dan Hunter (resigned)

Nicki calls board meeting to order 7:09pm

Dennis reports on facility search update -- and offer approval*. Costs came back on the construction work (\$3.5 million -- over the first estimate. Shares project acquisition and development budget -- our budget is considerably lower than the asking. Architecture firm drew up building plans. Options: affordable structure or partner or look for a lease. Trillium school is for sale and Ivy school has made an offer -- other offers are being entertained. Dave explains back-up offer on the school (not confirmed). Amanda gives some background on the property. Heidi asks if the option for affordable structure might include purchase of land and modular structures (built out for classrooms). Dennis discusses affordability of modular structures and limited land -- not ideal and expensive. Amanda suggests that we lease the building back to Ivy for 2 years until CSCS is ready to move. \$5mil offer price (\$135k commission) with due diligence and 90 days close; Eddie asks if this is feasible with bond close dates. Bond process dependent on OFA (Oregon Financing Authority) -- first meeting 9/9, if not then we will have to present in October (120 day close) or 90 days with one month extension for financing. Bruce asks if there is a dollar amount for vacating current site -- ask to let us out of lease, offer % and vacate, or pay full \$ (bond money can be used for this). \$100k deposit (reserves) that is refundable -- estimates \$20k environmental studies and property inspection. *Nicki makes a motion to make an offer on the Trillium school property (on or before 8/9) for a purchase price (not to exceed \$5.5 mil- including broker fee), not too exceed \$25k for third party inspections/reports, as well as up to 150K refundable deposit -- on a timeline sufficient to meet our financing requirements. Eddie - Seconds. Unanimously passes. Amanda will contact broker to make an offer. Dennis will send offer to financial advisor (Dave)

Dennis presents the Reimbursement Resolution -- provides means for reimbursements on all third party monies paid will be reimbursed (from tonight 8/7 moving forward. Eddie addresses "Board of Trustees" change to "Board of Directors" *Nicki makes a motion to adopt the reimbursement resolution dated August 7, 2019, seconded by Dave, passes unanimously

Heidi makes a motion to approve [June minutes](#), Nicki seconds, unanimously passes

financial summary Eddie shares May and June -- audit is coming up, so numbers might be adjusted; net income for the year \$131k (strong year); increase in state funding (+\$50k); \$57k under budget on expenses -- salaries are over budget (+\$28k); Additional income: \$30k from Great Family Foundation (this is a grant to explore diverse perspectives through the lens of indigenous native persons) and Library of Congress funding for workshop (reimbursement); dyslexia training (paid for by ODE); 73% of student fees collected; Nicki makes a motion to approve the financial report, seconded by Nels, unanimously passes

Executive Director update -- Amanda shares 208/210 enrollment -- both offers have been put out there; 2 PSU teacher candidates will be at CSCS this year; Natalie K,(1,2), Kathy (3,4,5), and Santige (6,7,8) will share PE classes; middle school electives -- 6 electives for Fall (change in Winter term) -- class sizes of 13 -- Awesome!! Susan shares that the new CIPA filter has been installed -- guests, students, staff profiles

Academic Committee -- Heidi shares out survey results. Heidi and Nicki discuss survey items to address themes and next steps with identifying areas of need and areas of strength and work with Susan H. to provide support for action plan; Improvement opportunities next steps -- **(no August meeting)** September meeting; Communication back to parents regarding the survey; Chris will share direct quotes from Google Sheet (survey) comments with Laura for marketing purposes

Marketing -- Chris is on “summer break” - nothing to report. Marketing Committee have been the rockstars of the board

Fundraising -- Nicki shares out that she has two recruits for the auction committee (?), to do: communication drafted to 4th and 5th parents to gather help/support; Nicki recently checked in with Dan Hunter -- he will step down -- Nicki asks what is formal process for board members stepping down?

Governance -- ED survey results from board, teachers, staff (end of school year) -- only 13 surveys completed . . . confusion regarding the role of academic director versus executive director -- Nels suggests that this become transparent and communicated; needs improvement: diversity; 50-75% is “capable” and “effective”; school-wide discipline plan needed; possibly revise survey for next year; COLA adjustment for next year; April 2020 schedule eval; time at retreat to revise

Nels is responsible for snacks for September 4th meeting -- Thanks Nels!