

Attendance: Dave R., Nels H., Nicki P., Chris B., Sade R, Rebecca F., Scott K., Amanda M., Susan H., Laura S.

Board members absent: Fara H

Nicki P calls board meeting to order at 6:19 pm

Executive Director update -- Leon trained staff with loose parts recess plan. Shed for plan has been ordered and assembly is planned for Saturday Jan 25th. Middle school electives begin Jan 9. 12 Ukuleles purchased for music electives. Spring musical - Schoolhouse Rock, with New Moon Theater, auditions later this month.

Supplies and Janitorial purchasing is now sourced with local SW Office supply

Battle of the Books competition being organized by Susan H.

ODE site visit April 14

School Open house: Jan 22

Bruce Thom, business manager will be retiring at the end of March.

Church tenant has given notice (90 days) that they will stop leasing. We will be looking for new leasing opportunities.

Dave R moves to approve December minutes. Laura seconded. Motion passes.

Updates from Nels and Amanda on required Board training, Ethics and new Mandatory Reporter videos.

Community Comment

- Question from Rebecca about progress on Diversity training- program will have staggered implementation, currently Admin staff, soon open to Board members

financial summary

- plan to set up class for financial basics- covering reading balance sheets and Profit and Loss statements - Nicki and Scott organizing effort.

Discussion of prospective Business Manager hire to replace Bruce T., whether duties could be covered more efficiently by accountant/payroll service.

Nicki moves to approve October financial statements, Dave seconded. Motion passes. (Scott abstaining)

Marketing Committee --

Laura:

- Sellwood Bee covered school salmon fieldwork.
- Possible media training from Metro East in Gresham available for students/staff.
- Local Heroes award program getting close to rollout/nomination.

Fundraising --

Nicki:

- Opportunity for turnkey fundraiser from outside company Adrenaline Fundraising: “Cookie Dough” student sales
- Discussion whether it matches the school values, and would it be worth the effort for possible sub-\$1000 return? Decision to not pursue.

Facilities Committee --

- Amanda updates board with facility search- possible locations being evaluated.

Governance Committee --

Scott: • new Oregon law requires Treasurer position and allows e-mail voting with a simple majority of a quorum. Conflict of Interest relationships now include close relatives and business associates.

Nels: handbook update possibly imminent.

Rebecca responsible for snacks for February 5th meeting -- Thanks !